Wi-Fi Hotspot & Tablet Policy

Reading Public Library
Revised and Approved on 11/17/2025

The Reading Public Library (RPL) is not responsible for any liability, damages or expense resulting from use or misuse of the device, connection of the device to any electronic devices, or data loss resulting from the use of the device. Any use of the device for illegal purposes, unauthorized copying of copyright-protected material in any format, or transmission of threatening, harassing, defamatory or obscene materials is strictly prohibited. Using the device to access any online content determined to be illegal or obscene according to federal, state, or municipal law will result in revocation of Wi-Fi Hotspot or Tablet borrowing privilege and may result in criminal prosecution.

Borrower Eligibility

Wi-Fi Hotspots are available to residents of Berks County who are 18 years or older and possess a Berks County Library System full access library card in good standing and have signed this agreement. Tablets are available only to residents of the City of Reading who are 55 years or older, or those who demonstrate a need for telemedicine access and assistance. To borrow a tablet, a patron must possess a Berks County Library System full access library card in good standing and have signed this agreement.

Borrowing Policies

Wi-Fi Hotspots and Tablets may be checked out for one month and may be renewed provided no one else has a hold on the device. Wi-Fi Hotspots and Tablets will be treated like NEW material and must be renewed in person. Based on availability, Tablets may be renewed over the phone with the Digital Literacy Instructor. Hold requests may be placed by patrons online or at the reference desk. The Library reserves the right to refuse service to patrons who abuse equipment or who are repeatedly late in returning electronic devices. Wi-Fi Hotspots and Tablets will be inspected for functionality and presence of accessories before being checked in. If damage to the device is discovered or accessories are missing, appropriate costs will be added to the patron's account. Borrowers will be charged a late fine of $1.00 for each day a device is late up to a maximum of $15.00.

Responsibilities of Borrowers

During normal Library hours, borrowers must pick up and return a Wi-Fi Hotspot to the Circulation Desk at the RPL Branch where it was originally checked out. Tablets must be checked out and returned through the Digital Literacy Instructor. **Wi-Fi Hotspots and Tablets may not be returned in the drop box or to another library.**

Replacement Charges

Borrowers assume full responsibility for the cost of repair or replacement in the event that a device and/or its accessories are lost, stolen or damaged. Replacement costs for a lost or damaged Wi-Fi Hotspot is $50. Hotspot charging cables and wall outlet adapters have a replacement cost of $5 each. The hotspot cases have a replacement cost of $10. Replacement costs for Tablets and accessories are as follows: USB-C to Lightning Cable (1m) $19.00; 20W USB-C Power Adaptor $19.00; and Tablet $330.00.

Signature of Agreement

I have read and agree to the above policy.

Patron Signature: Patron Name (print): Date: