

October 20, 2025



A meeting of the Board of Directors of the Reading Public Library commenced at 4:30 PM, Kaitlin Daley, Vice President, presiding.

**Present:** Kaitlin Daley, Jerry Richter, Sherry Cameron, Leo Hanley, Chris Phillips, Felix Pena, Rick Perez, Arielle Phillips-Law, Keith Mooney, Warren Weik, Melissa Adams and Vicky Fuller.

**Absent:** Alan Carman, Julia Becker, Michel Micozzi and Salvadore Sepulveda. Excused. Anthony Orozco, Unexcused.

**Guests:** Stephanie Williams, Marissa Guidara and Carolyn Spano.

**Public Comment:** None

**Minutes:** Motion to approve the September minutes was made by Keith Mooney and seconded by Rick Perez. Approved

**Treasurers Report:** Chris Phillips reviewed the Treasurer's Report discussing income and expenses. There is no update regarding the PA state budget and this District payment that was anticipated in August. Motion to accept the September Treasurer's report was made by Keith Mooney and seconded Rick Perez. Accepted.

**Director's Report:** Melissa Adams reported that we are currently accepting applications for some part-time library positions, as two staff have submitted their resignations to pursue other opportunities. We have filled the open Librarian II position in reference by promoting an internal staff member who is currently working on an MLIS degree-set to be completed by year end of 2026. Position is probationary until degree is completed. Our Annual Halloween Bash will be held on Saturday, October 25 from 12-2 with the Reading Philharmonic Orchestra, crafts, food, trick or treating, cosplayers, parade and costume contest. We held a passport fair Saturday, October 18 and staff processed 22 passports. 852 passports total have been processed as of September 30. The Annual meeting of the Reading Library Company will be held on Monday, November 10 at 4pm at the RPL Foundation Building. Bring your \$1 dues to the meeting. For more information please check the website: <https://readingpubliclibrary.org/company/>.

Marissa Guidara stated the District Report was sent out prior to the meeting. If anyone has any questions feel free to contact her or Becky Wanamaker.

**Library Services:** Kaitlin Daley reported that six policies were sent out via email prior to the board meeting. Please review. They will be voted on in November.

**Facilities:** No Report

**Finance:** No Report. The committee is focusing on cash flow.

**Personnel:** No Report

**Strategic Planning:** The objectives and goals were approved last month. No updates to report.

**Advancement:** Carolyn Spano reported that Cocktails and Classics' net proceeds were close to prior years and we had the best live auction proceeds to date. The silent auction also did well. We had over 325 in attendance. Next year's event is on hold for September 26. The Annual Appeal letter is planned to be mailed by the second week in November. The Hollerans generously supported Cocktails and Classics and has matched

their previous donation for annual support. We are planning a Bingo for 2026. The Cultivation Event, A Novel Evening, will be Tuesday, November 18 from 4:30 – 6:30 PM. Carolyn and Melissa are working on grants for 2026.

**Unfinished Business:**

**New Business:** The following items were sent prior to the board meeting and need approval for 2026.

Motion to approve the Operating Hours for 2026 was made by Keith Mooney and seconded by Rick Perez. Approved.

Motion to approve the Holiday Closures for 2026 was made by Keith Mooney and seconded by Rick Perez. Approved

Motion to approve the Board Meeting Dates for 2026 was made by Keith Mooney and seconded by Rick Perez. Approved.

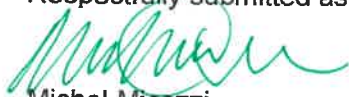
The Governance Committee met to discuss responses to the survey as well as nominations for officers and committee assignments for 2026.

Trivia Question by Sal: In 2016, the San Jose Public Library reported how much in delinquent fees?

Answer: San Jose Public Library reported 6.8 million in delinquent fees, with 39% of members owing money. Some places will refer debts to collection agencies if the patron exceeds \$10 in charges.

Motion to adjourn was made by Keith Mooney and seconded by Rick Perez. Approved.

Respectfully submitted as drafted by Vicky Fuller,



Michel Micozzi  
Secretary