



November 17, 2025

A meeting of the Board of Directors of the Reading Public Library commenced at 4:30 PM, Alan Carman, President, presiding.

**Present:** Alan Carman, Kaitlin Daley, Michel Micozzi, Jerry Richter, Leo Hanley, Chris Phillips, Felix Pena, Arielle Phillips-Law, Keith Mooney, Anthony Orozco, Salvador Sepulveda, Melissa Adams and Vicky Fuller.

**Absent:** Julia Becker, Rick Perez, Warren Weik and Sherry Cameron. Excused.

**Guests:** Becky Wanamaker, Marissa Guidara and Carolyn Spano.

**Public Comment:** None

**Minutes:** Motion to approve the October minutes was made by Keith Mooney and seconded by Salvador Sepulveda. Approved

**Treasurers Report:** Chris Phillips reviewed the Treasurer's Report discussing income and expenses. The state budget has passed and we hope to hear when to expect the District payment. Motion to accept the October Treasurer's report was made by Kaitlin Daley and seconded by Michel Micozzi. Accepted.

**Director's Report:** Melissa Adams reported that we hired two part-time library positions to primarily work at the NW and SE branches but also provide coverage at other locations as needed. We will be marching in the city holiday parade this Saturday. If you would like to join us, you are welcome to do so. We are wearing holiday sweaters and themed hats. Some of the staff will wear costumes, or sandwich boards with book covers. We have a banner to carry as well. Report time is 9:45 that morning. If you are interested in participating, please reach out to Melissa or Carolyn. We will have a small reception after the board meeting in December.

Marissa Guidara reported that there was great success with the author Phu Tran's visit as well as the Berks Nature Stroll and roll. She is currently helping libraries with self-directed programs during the holidays.

Becky Wanamaker reported that the state budget had passed and the library subsidy had increased. She expects a message from the state library to come out this week with allocated amounts.

**Library Services:** Kaitlin Daley reported that six policies were sent out prior to the October board meeting for everyone to review. Motion to approve corrections and additions to the six policies, and the remaining policies as reviewed with no edits was made by Kaitlin Daley and seconded by Keith Mooney. Approved.

**Facilities:** No Report. Melissa Adams did mention the electrical fire that occurred in one of the meeting rooms.

**Finance:** Chris Phillips reported that the budget draft has several working variables, but that the committee will be sending out a copy of the proposed budget for 2026 after their meeting on November 26.

**Personnel:** Keith Mooney stated the committee did not meet, but will plan a meeting prior to December to do Melissa's evaluation and submit a copy to the City of Reading.

**Strategic Planning:** No Report. The first meeting with our consultant will be in January.

**Advancement:** Carolyn Spano reported that our Cultivation Event is tomorrow from 4-6:30 PM. We will have table displays and music provided by the Reading Music Foundation. Food and Beverages will also be available. Our Annual Appeal is underway and we have already reached more than \$10,000 of our \$60,000 goal. Personal

notes were included with some of the signed letters. Singer Equipment representatives will be coming out on December 2 to check out the new kitchen space in the children's department to see what they may be able to supply us with.

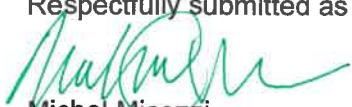
**Unfinished Business:** None

**New Business:** The Library Company has appointed two new trustees for 2026. Felix shared their background information. The Company also elected their officers for 2026, Alan Carman as President, Stephanie Towles as Vice President and Mike Najarian is Secretary.

Trivia by Sal: The National Medal for Museum and Library Service was started in 1994. What year did they start giving medals to libraries? Answer: 2000. The Reading Public Library received this award in 2018.

Motion to adjourn was made by Keith Mooney and seconded by Chris Phillips. Approved.

Respectfully submitted as drafted by Vicky Fuller,



Michel Micozzi  
Secretary