



January 22, 2024

A meeting of the Board of Directors of the Reading Public Library commenced at 4:30 PM, Nancy Campbell, President, presiding.

Present: Alan Carman, Chris Phillips, Nancy Campbell, Renee Dietrich, Salvadore Sepulveda, Michel Micozzi, Kaitlin Daley, Felix Pena, Zelda Yoder, Anthony Orozco, Julia Becker, Sherry Cameron, Keith Mooney, Melissa Adams and Vicky Fuller.

Absent: Warren Weik. Excused.

Guests: Marissa Guidara, Becky Wanamaker and Carolyn Spano,

Public Comment:

Minutes: Motion to approve the December 2023 minutes was made by Alan Carman and seconded by Kaitlin Daley. Approved.

Treasurers Report: Alan Carman reported that the revenue totals were under budget as we did not yet receive the district funds from the state. Funds from the investment account were used to cover year end expenses. Motion to accept the December Treasurer's Report was made by Chris Phillips and seconded by Zelda Yoder. Accepted.

Director's Report: Melissa Adams mentioned the upcoming Spark ILS migration as well as the catalog freeze that will occur February 5-7. We will be able to check out materials to patrons, but not update the catalog or check items in. We also will not be able to search for accounts via other means, so that is why library cards will be required. State district funds were received in January. Regular state and county funding should arrive as planned. The book challenge committee met to discuss the request for reconsideration and will make a recommendation under Old Business. Due to the migration to Spark, BCPL has a new updated version of the Automation Agreement. The board will need to vote on this under New Business.

Marissa Guidara discussed the media attention from the Reading Eagle article that featured the Reading District libraries collaboration with BCIU for special story times to give parents the opportunity to get information about early intervention programs. Becky Wanamaker mentioned that it was state annual report time and information is being distributed to directors regarding completion of their reports.

Library Services: Zelda Yoder reported the committee met on January 18 and reviewed the Document Retention Policy. The policy and edits were provided previously to trustees. Melissa Adams summarized the changes as well as highlights. Keith Mooney had forwarded a document retention policy that municipal governments use. Motion to accept the revised Document Retention Policy was made by Zelda Yoder and seconded by Keith Mooney.

Facilities: Michel Micozzi stated that the committee did not meet but he has been in touch with Melissa Adams to see if RPL has any projects. They will work together regarding the proposed programming space in the children's department.

Finance: Chris Phillips stated that the committee did not meet and he would continue to monitor cash flow. To date there is still one city salary reimbursement to be paid for 2023.

Personnel: Keith Mooney said the committee received the Director's goals and that a future meeting date would be emailed to members.

Strategic Planning: Julia Becker said she will be scheduling their first meeting soon.

Advancement: Renee Dietrich reported the final numbers for 2023. She discussed the endowment with BCCF. A brochure for the Library Company is in the works. Celebrity Bartender will be Wednesday, May 15th at Saucony Creek Franklin Station Brewpub. Renee also showcased the RPLF coffee mugs with the new logo and plans to fill them with treats and give to council members as a thank you.

Unfinished Business: The book challenge committee met and drafted a response. Melissa gave a brief summary on the request that was submitted. Sherry Cameron and Zelda Yoder commented that there were also books that had opposing views in our collection. Motion to send the response was made by Kaitlin Daley and seconded by Salvadore Sepulveda. Approved.

New Business: Renee Dietrich mentioned the Conflict of Interest statement that needs to be signed by all trustees and made copies available.

Motion to keep the same appointed trustees, Alan Carman, Renee Dietrich, Nancy Campbell and Chris Phillips, on the RPL Foundation board was made by Zelda Yoder and seconded by Keith Mooney. Approved.

Due to the Spark Migration, a new BCPL Automation Agreement was presented. Motion to accept the new agreement was made by Keith Mooney and seconded by Alan Carman. Accepted.

Zelda's Trivia. After reading a brief excerpt for a book, Zelda asked if anyone could name the author, a current best-selling sports writer. Answer: Joe Posnanski. The excerpt was from his most recent book "Why We Love Baseball" and the prior book was "The Baseball 100".

Motion to adjourn was made by Salvadore Sepulveda and seconded by Renee Dietrich. Adjourned.

Respectfully submitted as drafted by Vicky Fuller,

Kaitlin Daley
Secretary