

**Reading Public Library (RPL)**  
**Library of Things Borrowing Policy and Liability Waiver**

Reviewed and Approved 11/20/2023

**Borrowing Policy**

- Patrons must have a full access RPL or BCPL card in good standing.
- Checkout of some items may be limited to adult patrons due to safety concerns.
- Patrons must review “Library of Things” borrowing policy and sign the accompanying waiver.
- Items circulate for seven (7) days, and may be renewed twice. Some exceptions may apply.
- Items must be returned to the Front Desk at the branch where the item was checked out.
- By taking possession of borrowed items, patrons certify they are capable of using items safely and appropriately.
- Borrowing patrons assume all responsibility if others are given access to use borrowed items.
- Only one (1) “Library of Things” item may be checked out at a time. Exceptions may be considered on a case by case basis.
- Patrons agree the Library is not responsible for manufacturing defects in any borrowed items, and if items become unsafe, they will discontinue use and notify the Library.
- Items must be returned in the same CLEAN condition as issued, except for normal wear.
- Patrons agree to pay late fines of \$1 per day and for lost or damaged items. Patrons agree to accept the Library’s assessment of condition and of fair restitution for damage, dirtiness, delinquency, and/or loss of items in part or in total. This reinstatement amount could equal the full replacement cost of the item plus a \$5.00 administration fee.
- The Library reserves the right to refuse the loan of any item at its discretion.

**Liability Waiver**

I, \_\_\_\_\_ (print name), state that I have read the “Library of Things” policy and confirm that I can adhere to each of its provisions. I state that I am capable of using the items I am borrowing, and that I will use the items properly.

I do hereby, for myself, and on behalf of my successors and assigns, waive any and all claims against the RPL, its officers, directors, and employees for any injury or injuries of any nature that I may suffer or incur in the use of the borrowed items.

I do hereby, for myself, and on behalf of my successors and assigns, agree to release and indemnify and hold harmless the RPL, its officers, directors, and employees from any and all liability, loss, claims, and demands, actions or causes of action for the death or injury to any persons and for any property damage suffered or incurred by and person which arises or may arise or be occasioned in any way from the use of items I am borrowing. I am aware that the RPL, its officers, directors, and employees claim no expertise and make no representation concerning the fitness of any item for any particular use.

I have read this Liability Waiver and my signature below indicates that I agree with the Library of Things Borrowing Policy, and I relinquish any and all claims against the RPL, its officers, directors, and employees.

Patron Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*For Library Staff Only*

Patron ID: \_\_\_\_\_

Note placed in account (initial completed): \_\_\_\_\_

Policy Updates

Reviewed and Approved 09/19/2022