



April 17, 2023

A meeting of the Board of Directors of the Reading Public Library commenced at 4:30 PM, Keith Mooney, Vice President, presiding.

**Present:** Chris Phillips, Renee Dietrich, Michel Micozzi, Ramona Turner-Turpin, Felix Pena, Salvatore Sepulveda, Julia Becker, Keith Mooney, Kaitlin Daley, Nancy Campbell, Zelda Yoder, Melissa Adams, Becky Wanamaker, Marissa Guidara, Linda Capozello and Vicky Fuller.

**Absent:** Alan Carman, Sherry Cameron, Excused.

**Guests:** Amy Resh

**Public Comment:** None

**Minutes:** Motion to approve the March 2023 minutes was made by Renee Dietrich and seconded by Salvatore Sepulveda. Approved.

**Treasurers Report:** Chris Phillips stated there are no cash flow issues at this point, business as usual. It was a successful quarter with investments. Motion to accept the March 2023 Treasurer's Report was made by Nancy Campbell and seconded by Julia Becker. Accepted.

**Director's Report:** Melissa Adams reported that we have been pre-approved as a passport facility. We need to complete staff training and submit additional paperwork before we are officially approved. Afterwards we will solidify our procedures and advertise our new service. We have again experienced vandalism to the van at SE. Kids smashed in the passenger side window. It has been replaced. We are still working on filling the open Librarian II position. The Digital Literacy Instructor, Cid Espinal, starts tomorrow. The HVAC/generator project is on going. This week the final leg of the HVAC install will begin with a hopeful conclusion with 2-3 weeks. The gas line upgrade will occur later. We are waiting to hear if we will be excused from the lawsuit against the Parking Authority, the City and the Library.

Becky Wanamaker provided a detailed district report that was sent to trustees prior to the meeting in order to provide more narrative. Trustee Orientation sessions were held throughout March. With assistance from PANO a board workshop was designed, promoted and facilitated. "Planning and Leading Effective Board Meetings" will be held Thursday, April 20 and is open to all Berks trustees and directors.

**Library Services:** Zelda Yoder reported that the committee reviewed and revised the Meeting Room policy to include the addition of the NE Marcus Meeting Room. A Wi-Fi Hot Spot policy was drafted and sent to the board prior to the meeting.

Motion to approve the revised Meeting Room policy as well as the new Wi-Fi Hot Spot policy was made by Zelda Yoder. Renee asked for clarification on fees. Kaitlin Daley seconded. Approved

**Facilities:** Michel Micozzi reported that the Northeast Meeting Room open house was well attended. Nothing additional to report at this time.

**Finance:** Chris Phillips reported that the committee discussed the Banking RFP, which will be available to send out by to prospective banks by the end of the month. The committee will review the results over the summer and make a recommendation in the fall.

**Personnel:** Keith Mooney stated he received goals from Melissa and will be putting them in the goal-tracking tool. He will be setting a date for the committee to meet.

**Strategic Planning:** Felix Pena stated the committee met Friday and discussed that going forward they would only meet quarterly and will provide a detailed annual report to the board. The three scenarios do not really apply to the library, although some elements are beneficial. Melissa discussed intentional partnerships and the topic of the library staff reflecting the community. There was also discussion on identifying barriers at the entry level as well as co-designed programming.

**Advancement:** Nancy Campbell thanked the board for attending the open house at Northeast. Celebrity Bartender will be May 17th from 5-8 PM at Saucony Creek Franklin Brew Pub. The next committee meeting will be Thursday April 20. Bill Wilding will speak on the topic of giving requests. Party with a Purpose will be Saturday, June 24. We will need at least 10 volunteers, help with ticket sales, sponsorships and items for the silent auction. Linda will have tickets to distribute and Nancy asked each trustee to provide two items for use in silent auction baskets or donate \$100.

**Unfinished Business:** None

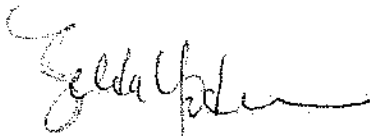
**New Business:** Renee Dietrich asked Amy Resh about county library funding appropriations, which opens at the end of the month.

**Zelda's trivia:** National D.E.A.R. (Drop Everything And Read) Day is a celebration held on April 12, which is the birthdate of an American author who first created the concept of D.E.A.R. Who is the beloved author?

Answer: Beverly Cleary

Motion to adjourn was made by Ramona Turner Turpin, seconded by Salvador Sepulveda. Approved.

Respectfully submitted as drafted by Vicky Fuller,



Zelda Yoder  
Secretary