



December 19, 2022

A meeting of the Board of Directors of the Reading Public Library commenced at 4:30 PM, Dennis Skayhan, President, presiding.

Present: Dennis Skayhan, Alan Carman, Renee Dietrich, Patricia Bell, Michel Micozzi, Salvadore Sepulveda, Chris Phillips, Keith Mooney, Nancy Campbell, Ramona Turner Turpin, Melissa Adams, Vicky Fuller, and Becky Wanamaker

Absent: Zelda Yoder, Alba Fernandez, Sherry Cameron, Felix Pena. Excused.

Guests: Julia Becker and Amy Resh

Public Comment: None

Minutes: Motion to approve the November 2022 minutes was made by Keith Mooney and seconded by Michel Micozzi. Approved.

Treasurers Report: Motion to accept the November 2022 Treasurer's report was made by Alan Carman and seconded by Renee Dietrich. Accepted.

Director's Report: Melissa Adams reported that we've received several notes and comments from patrons praising our virtual yoga program and senior outreach services.

Regarding the ICA agreement, due to conflict with his firm, Jim Smith referred the case to Ed Stock. She met Ed on December 14, changes were sent to the county. The county approved and made all suggested changes. It will be signed and submitted tomorrow.

Personnel Updates; Carl Long took a position with the county IT department. His last day was December 9th. Pam Hehr agreed to return from retirement to work part time until we can train a new Librarian III. Jess Royer accepted the bid for that position and will begin training in January. The Librarian II position went to bid and will be posted to the public in the new year.

We received one applicant for Mike's position, a no show for the interview. City Human Resources extended the ad in hopes of increasing the applicant pool.

Becky Wanamaker provided her District report prior to the meeting. Melissa, Marissa and Becky are working through the process of updating the district strategic plan for 2023, They will be looking into and organizing what it means to be the district library center, and all of the projects, goals and needs associated with it.

Library Services: No report.

Facilities: Michel Micozzi reported that the framing on the NE meeting room is completed and the glass walls are installed. It was decided during a meeting that the TV be moved to the short wall to allow better viewing. The project should be completed by mid to end of January.

Finance: Alan Carman forwarded the budget last week to the Finance Committee. It has been reviewed, is balanced and contains nothing unusual. The biggest reduction from 2022 is the 200K that we did not receive from the City. Renee discussed the sustainability of the endowments and that several are managed outside of RPL. Nancy applauded the budget keeps the investment transfers under 5% for 2023.

Motion to approve the budget for 2023 was made by Chris Phillips and seconded by Salvadore Sepulveda. Approved.

Personnel: No Report. Keith Mooney mentioned that an email will be forthcoming in the next few weeks.

Strategic Planning: No Report

Advancement: Nancy Campbell commended Linda Capozello, Lori Carman and Kimberly Servello for their work. RPL has had an increase in funding each year over the last 8 years. It is also the board's responsibility to assist in fundraising. She stated that the budget is tight and we all need to show off our library. Linda agreed to assist with an additional \$10K in fundraising, anticipating \$20K. The new website will be ready by 2023. We are also adding wealth attributes to the eTapestry platform. Annual appeal letters were mailed last month. We have received \$31K of our \$40K goal with 2 weeks remaining in the year.

Unfinished Business: None

New Business: Meeting dates for 2023 were made available. Renee Dietrich made the motion to move meetings to the 4th Monday. Pros and Cons were discussed regarding the change in dates. The motion was not approved.

Keith Mooney moved to amend the By-Laws to state monthly meetings will be held on the 3rd Monday except as modified by the board on an annual basis. Seconded by Ramona Turner Turpin. Approved.

The modified 2023 Board meeting dates will be posted in the Legal Ads section of the Reading Eagle the last week of December.

The Nominating committee met. Nancy Campbell reported that Alan Carman had accepted the nomination for President, Keith Mooney as Vice President, Chris Phillips as Treasurer and that we still needed to fill the position of Secretary. Dennis Skayhan nominated Zelda Yoder.

Motion to approve the officers as nominated was made by Keith Mooney and seconded by Renee Dietrich. Approved.

The board needs to send a representative to the County meetings which are held on the 3rd Wednesday in February, May, August and November at 7PM. Meetings can be in person or virtual. Patricia Bell volunteered to be RPL's representative.

Dennis Skayhan thanked everyone as this was his last meeting as a trustee.

Motion to adjourn was made by Salvadore Sepulveda and seconded by Alan Carman. Approved.

Respectfully submitted as drafted by Vicky Fuller,



Chris Phillips,
Treasurer