



March 16, 2020

A meeting of the Board of Directors of the Reading Public Library commenced at 4:30 PM at 113 S. 4th Street, Reading, PA. Renee Dietrich, President, presiding.

Present: Dennis Skayhan Zeldy Yoder, Paul Hoh, Sherry Cameron via phone, Alan Carman, Keith Mooney, Nancy Campbell, Renee Dietrich, Bronwen Gamble, Vicky Fuller and Linda Capozello.

Absent: Chris Phillips, Alba Fernandez, Alfonso Pena, Michel Micozzi, Salvadore Sepulveda, Tamara Smith. Excused.

Guests: Stephanie Williams, District Consultant. Marissa Guidara, District Youth Services Coordinator.

Public Comment: None

Minutes: Motion to approve the February minutes by Paul Hoh, seconded Alan Carman. Approved.

Treasurers Report: Motion to accept the February Treasurer's report by Dennis Skayhan, seconded by Keith Mooney. Accepted.

Director's Report: Stephanie Williams, District Consultant reported on her activities for the month. Trustee training packets were distributed and reviewed although the system trustee training has been cancelled due to the COVID-19 virus. Marissa Guidara, District Youth Services reported on her role and the TEA boxes and Sensory resources she is putting together for each library. Bronwen reported that the new Reference librarian, Stephanie Ortyl started last week. Ashly Roman, Teen Loft Supervisor, won the ALA Youth Services 2020 writing award for her Summer Reading blog. She was 1 of 4 national winners. Bronwen continues to work with the Reading Census. Mobile tech vans with laptops were scheduled to assist at various locations, but have been suspended for now due to the COVID-19 restrictions. Since Governor Wolf has closed all public library person to person services, staff are working on various projects, answering phones, issuing virtual ecards, placing giveaway books and magazines outside for the public and making craft kits for the kids to take home.

Library Services: No Report.

Facilities: Bronwen Gamble mentioned that we are working on the Keystone grant for the Main Library's HVAC system. The city has budgeted 350,000 and the Keystone grant is to match those funds. One of the Administrative offices that was flooded over the summer has received new flooring and damaged drywall has been replaced. Public Works is waiting on additional floor tiles to finish the project. Ethosource is scheduled to deliver the cubicles on Monday March 23.

Finance: Alan Carman reported that the committee met prior to the board meeting. Check signers for the JMS investment account need to be documented by resolution. Vicky Fuller read the prepared resolution. All were in favor, none opposed.

Personnel: No report. Previous personnel issues have been referred to our solicitor for review.

Advancement: Nancy Campbell reported on Cocktails and Classics and the \$113,000 in proceeds. Linda Capozello reported that the Annual Report edition of PAGES is being completed and should be mailed by the end of the month.

Strategic Planning: Paul Hoh reported that the committee met and reviewed past, present, and future objectives. Staff will work on objectives for 2020 – 2021 this summer. Bronwen will meet with Dr. Glynis Fitzgerald on April 15th to explore collaboration with Alvernia's city campus. It was suggested that we begin to develop a three-year plan beginning next year.

Unfinished Business: None

New Business: Renee Dietrich plans to attend a County Commissioner meeting to discuss funding for RPL and suggested trustees to accompany her.

Zelda Yoder presented the trivia question. Are there more public libraries or more McDonald's restaurants? Answer is there are more public libraries. 16,000 versus 14,000.

Motion to adjourn was made by Nancy Campbell and seconded by Zelda Yoder. Approved.

Respectfully submitted as drafted by Vicky Fuller,



Sherry Cameron
Board Secretary