



June 15, 2020

A meeting of the Board of Directors of the Reading Public Library commenced virtually at 4:30 PM using ZOOM, an online meeting platform, Renee Dietrich, president, presiding.

**Present:** Dennis Skayhan, Zelda Yoder, Paul Hoh, Sherry Cameron, Alan Carman, Keith Mooney, Nancy Campbell, Renee Dietrich, Chris Phillips, Alba Fernandez, Alfonso Pena, Michel Micozzi, Scott Lindsey, Bronwen Gamble, Vicky Fuller and Linda Capozello.

**Absent:** Tamara Smith, Salvadore Sepulveda. Excused

**Guests:** Stephanie Williams, District Consultant. Marissa Guidara, District Youth Services, Jesse Royer, Reference Librarian.

Scott Lindsey was introduced as the new City appointed trustee. Scott gave a brief background on himself and his interests.

**Public Comment:** None

**Minutes:** Motion to approve the May minutes by Alan Carman, seconded Keith Mooney. Approved.

**Treasurers Report:** Alan Carman presented the report. Motion to accept the May Treasurer's report by Paul Hoh, seconded by Alfonso Pena. Accepted.

**Director's Report:** Stephanie Williams, District Consultant reported on her activities for the month. The DLC Budget for Fiscal Year 2020 -2021 was approved. Oley Valley will be State aided this year. All libraries are planning their reopening and curbside services by June 23. Bronwen Gamble reported that Youth Services has had over 1056 virtual participants on their online platform including 357 subscribers to YouTube and Instagram. May had 17,000 checkouts in Overdrive and Hoopla over 3000. Professional staff were recalled on June 8 to include the branch managers. All items since our closure in March have been checked in. Staff is currently pulling holds and placing in bags for lobby pickup. We experienced some vandalism at the 4<sup>th</sup> street building and we have met with Overhead Door to install a security mesh over the windows. Summer at RPL began today. Programs are being held virtually. We are providing grab and go bags that include a book and an activity that are distributed throughout the city.

**Library Services:** Zelda Yoder reported that the committee met via Zoom on June 9<sup>th</sup> and went over the plans for reopening once the governor moves Berks County to the green phase. Some of the restrictions will include 50% capacity, increasing the distance between computers, 1 hour library service, no restroom service, use of hand sanitizer and masks, no water fountain.

**Facilities:** Michel Micozzi reported no meeting updates but Public Works continues to be cooperative. The mold remediation is finished and additional concrete work along Franklin Street was completed. An RFP regarding the Main AC is in process. One chiller is down and one chiller is working at 50%. Main has plaster falling from the Children's Department ceiling and Cindy Castner has been notified. Bronwen mentioned that the RFP for the new fire alarm system should be issued by the end of June.

**Finance:** Alan Carmen reported the committee met today prior to the board meeting. A purchasing policy is being developed and will be ready to present to the board in September. Strategic Planning costs were also discussed.

**Personnel:** No Report. Dennis Skayhan mentioned that the committee plans to meet in September or early October to discuss the Executive Director's goals and evaluation.

**Advancement:** Nancy Campbell reported on the virtual youth programming and reopening plans. The Memorial book drop is continuing to look for sponsors. We have applied for a Humanities grant. Solicitation letters for summer reading donations was mailed May 27<sup>th</sup>. The committee is looking to create a loyalty society but would need a name. Donors who have given for five consecutive years and attended one event a year would be part of the society. Celebrity Bartender is being planned. A location with outside seating is being considered.

**Strategic Planning:** Pal Hoh discussed the fee of Tweed Weber's proposal. We should look for a sponsor and spread the amount over two years.

**Unfinished Business:** None

**New Business:** Including census information in the grab and go bags that are distributed was discussed.

Zelda Yoder presented the trivia question. What is the first name of the person who created the Dewey Decimal System? Melville Dewey.

Motion to adjourn was made by Keith Mooney and seconded by Michel Micozzi. Approved.

Respectfully submitted as drafted by Vicky Fuller,



Sherry Cameron  
Board Secretary