



February 17, 2020

A meeting of the Board of Directors of the Reading Public Library commenced at 4:30 PM at 113 S. 4th Street, Reading, PA. Renee Dietrich, President, presiding.

Present: Zelda Yoder, Paul Hoh, Sherry Cameron, Alan Carman, Keith Mooney, Chris Phillips, Michel Micozzi, Alfonso Pena, Nancy Campbell, Renee Dietrich, Alba Fernandez, Salvadore Sepulveda, Tamara Smith, Bronwen Gamble, Vicky Fuller and Linda Capozello.

Absent: Dennis Skayhan, excused.

Guests: Stephanie Williams, District Consultant. Amy Resh, BCPL Administrator.

Public Comment: None

Minutes: Motion to approve the January minutes by Alan Carman, seconded Michel Micozzi. Approved.

Treasurers Report: Motion to accept the January Treasurer's report by Chris Phillips, seconded by Salvadore Sepulveda. Accepted.

Director's Report: Stephanie Williams, District Consultant, reported on her monthly activities. This is the time of the Annual Report and two county libraries have turned theirs in. Stephanie is also assisting Boone and Village libraries in their search for new directors. She and Amy Resh are planning the annual trustee orientation and training for next month. Amy Resh mentioned that she gave the new County Commissioner, Michael Rivera a tour of Bethel, Boyertown, Exeter and Muhlenberg libraries. Bronwen gave a tour of the Main Library to Pedro Cortez, the new City Manager. The Main Library will be participating in an energy audit that will begin in March. During the recent BCPL awards, Maureen Dolan was named Trustee of the Year, and Rosalin Afan from our Teen Department was recognized for her Summer Steam program. During the staff meeting on Friday, our guest speaker was an immigration lawyer who gave a presentation about the problems some of our patrons may be experiencing. Representatives from Kutztown and Wernersville were present.

Library Services: No Report.

Facilities: Michel Micozzi reported that the meeting room passed the City inspection and that a ribbon cutting ceremony would be Wednesday from 4-5 PM.

Finance: Alan Carman reported that the committee met prior to the board meeting and is working on the benefits for library staff. Suggestions on the use of the \$161,000 allocation from the City was collected from the staff and made available to review.

Personnel: Salvadore Sepulveda reported that 2020 Executive Director Goals have been determined. Motion to accept the goals was made by Salvadore Sepulveda and seconded by Keith Mooney. Accepted.

Advancement: Nancy Campbell gave the report. The Dr Marcus Meeting Commons Ribbon Cutting Ceremony will be this Wednesday from 4-5. Everyone is encouraged to attend. March 6th is our annual Cocktails and Classics event. To date we have \$45,600 in corporate sponsorship and \$13,500 at the individual level. We also received a \$7500 grant for STEM programming. Alfonso Pena met with a representative from the Berks Art Council and explored different means of getting information out about our programs and upcoming events to area residents. This is due primarily to the weakening of the Reading Eagle and the continued decline of their subscriptions.

Strategic Planning: Paul Hoh announced that the committee would meet after the board meeting to compile a list of meeting dates for 2020.

Unfinished Business: Paul Hoh mentioned he would be willing to continue representing RPL at the County Advisory Board meetings that meet at BCPL. Motion to appoint Paul Hoh as RPL's representative was made by Nancy Campbell and seconded by Alan Carman. Approved.

New Business: Bronwen Gamble previously sent an email that included the United Way Early Literacy Grant impact report. The United Way requires approval from the board upon submission. Motion to approve the United Way impact report was made by Paul Hoh and seconded by Keith Mooney. Approved.

Bronwen reported that part of the 2015 Ivy Report was to recognize and reduce redundancy between RPL and BCPL services. One area that was determined where functions could be consolidated was the materials purchasing, processing and cataloging. Members from both RPL and BCPL have been meeting over the last year and started a pilot program with one genre. The program has been seamless and RPL has included two additional genres to the program. A Memo of Understanding was written by the County Solicitor and reviewed by RPL's solicitor. The memo outlines a transition of RPL cataloging services to BCPL in accordance with set conditions and procedures. Motion to accept the Memo of Understanding as written was made by Nancy Campbell and seconded by Zelda Yoder. Accepted.

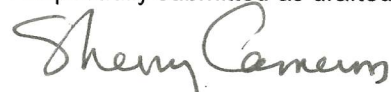
Renee Dietrich mentioned the lack of funding from the governor's budget. She encouraged trustees to contact their representatives.

Zelda Yoder presented the trivia question. How much in total did patrons save by borrowing items from RPL instead of purchasing them? Answer is 5.8 million dollars.

In honor of President's Day, what is the most popular President first name? Answer is James.

Motion to adjourn was made by Salvadore Sepulveda and seconded by Alfonso Pena. Approved.

Respectfully submitted as drafted by Vicky Fuller,

A handwritten signature in dark ink, appearing to read "Sherry Cameron". The signature is fluid and cursive, with the first name "Sherry" and last name "Cameron" clearly distinguishable.

Sherry Cameron
Board Secretary