



April 19, 2021

A meeting of the Board of Directors of the Reading Public Library commenced virtually at 4:30 PM using ZOOM, an online meeting platform, Dennis Skayhan, Vice President, presiding.

Present: Dennis Skayhan, Salvadore Sepulveda, Alba Fernandez, Renee Dietrich, Zelda Yoder, Alan Carman, Michel Micozzi, Scott Lindsey, Paul Hoh, Sherry Cameron, Felix Pena, Keith Mooney, Nancy Campbell, Bronwen Gamble, Vicky Fuller, Stephanie Williams and Linda Capozello.

Absent: Chris Phillips and Ramona Turner Turpin. Excused.

Guests: Marissa Guidara, Jesse Royer, Amy Resh

Public Comment: None

Minutes: Motion to approve the March minutes was made by Salvadore Sepulveda, seconded by Zelda Yoder. Approved.

Treasurers Report: Motion to accept the March Treasurer's report was made by Renee Dietrich and seconded by Alfonso Pena. Accepted.

Director's Report: Stephanie Williams discussed the DLC budget she provided prior to the meeting. Bronwen Gamble reported on the memorial bench dedication that the mayor and city manager attended and we had a media presence. Mayor Moran honored women staff with a breakfast and white rose in acknowledgement of Women's History month. Bronwen also reported that the Southeast Branch is fully staffed and we have a bilingual staff member at each location.

Library Services: Zelda Yoder reported the committee met on March 25th and discussed the form Request for Reconsideration of Materials. After review the committee made revisions. This is an internal document that aligns with the ALA so there is no need for board approval.

Facilities: Michel Micozzi reported that the LED lighting conversion is underway at the main library. Bronwen mentioned a huge improvement with the new lighting. Schatz found several sockets with burns which were changed out as well. The fire suppression service is scheduled to start after May 3. Building permits were applied for the Southeast Branch meeting rooms. Emily McNulty has asked Ofix to provide samples of finishes to be used for our selections. The meeting rooms should take about two months to complete.

Finance: Alan Carman reported that the committee met prior to the board meeting today. The committee reviewed and approved the request for \$4000 for the Executive Search Committee to use for advertising and travel during the interviewing process. This expense is less than \$5000 and does not require board approval. The health benefit plan for 2021/2022 was reviewed. Bronwen gave a summary of the proposed plan during the Finance committee. The Finance committee accepted the proposal. The employee contributions as outlined in the current Health Care Resolution will go unchanged.

Personnel: Renee Dietrich reported that the Executive Director Search Committee met and worked on the job description and timeline for the process as well as what platforms we will post the job. Those included PaLa, ALA, Berks County, City of Reading, and our own website. Applications will be narrowed down to 15 with each having a short phone interview. Upon further narrowing of candidates, the goal is to interview approximately 8 candidates at length, and then the final 3 will be in person with available board members.

Advancement: Nancy Campbell reported that the first Cocktails and Classics meeting is planned for April 28th. Solicitation letters will be mailed in May. The event is scheduled for October 1, 2021. Celebrity Bartender will be held at Saucony Creek Franklin Station Brew Pub on September 5th from 5-8 PM. Nancy also mentioned that our giving is up by \$4000 compared to this time last year. Summer Reading solicitations will also be going out soon.

Strategic Planning: Paul Hoh mentioned that we have met with Matt Finch in England an additional three hours since the last board meeting. Staff is moving towards recognizing where we need to prioritize our efforts and what we need to let go.

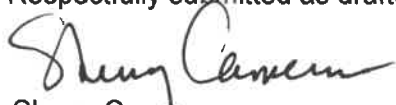
Unfinished Business: The membership agreement is with the county solicitor's office and we have been provided with no additional updates.

New Business: None

Zelda's Trivia. What time of day is the peak interaction with the public? Wednesday from 4-5 PM.

Meeting was adjourned at 5:05.

Respectfully submitted as drafted by Vicky Fuller.

A handwritten signature in black ink that reads "Sherry Cameron". The signature is written in a cursive, flowing style.

Sherry Cameron,
Board Secretary