



December 16, 2019

A meeting of the Board of Directors of the Reading Public Library commenced at 4:30 PM at 113 S. 4th Street, Reading, PA. Nancy Campbell, President, presiding.

Present: Zelda Yoder, Dennis Skayhan, Paul Hoh, Sherry Cameron, Maureen Dolan, Alan Carman, Keith Mooney, Chris Phillips, Tamara Smith, Michel Micozzi, Alfonso Pena, Nancy Campbell, Renee Dietrich, Bronwen Gamble, Vicky Fuller & Linda Capozello.

Absent: Salvadore Sepulveda. Excused.

Guests: Stephanie Williams and Alba Fernandez.

Public Comment: Introduction of Stephanie Williams as RPL District Consultant by Bronwen Gamble, and new Library Company appointee, Alba Fernandez by Paul Hoh.

Minutes: Motion to approve the November minutes by Paul Hoh, seconded by Maureen Dolan. Approved.

Treasurers Report: Motion to accept the November Treasurer's report by Renee Dietrich, seconded by Alfonso Pena. Accepted.

Director's Report: Bronwen introduced Stephanie Williams who is the RPL District Consultant. Stephanie gave an overview of her activities since she started in November. It was noted that RPL will be out of compliance for 2020 due to their scheduled holiday closings. This occurred due to the city employee contract and closing on Saturday July 5th. Bronwen gave her report. Marissa Guidara has an article published by the ALA. On December 6th during our staff meeting, BB&T representatives spoke about fraud prevention and financial wellness tools they offer. Several employees spoke separately with the representatives to take advantage of those services offered to them. Bronwen spoke to classes at Alvernia and Albright about the library services and the homeless. The Opioid Taskforce completed their report to libraries.

Library Services: Zelda Yoder presented the policy revisions in November. Motion to approve the policy revisions pending any grammar corrections that Alfonso may have was made by Alan Carman and seconded by Keith Mooney. Approved.

Facilities: Maureen Dolan gave the update on the Meeting Commons at the Main Library. A/V rough in is complete. Barn doors need to be re-sized. Furniture is scheduled to be delivered on January 6th.

Finance: The Finance Committee met prior to the board meeting and reviewed the proposed 2020 budget. Alan discussed the budget with the board. Motion to accept the 2020 budget was made by Alan Carman, seconded by Maureen Dolan. Approved.

Personnel: No Report at this time, will review goals in January and meet with Bronwen at that time.

Advancement: Renee Dietrich gave the report. Year-end giving appeals are at \$19,000 as of December 1. Linda spoke about Cocktails and Classics sponsorships and potential donors that trustees may know of. The 2020 sponsorship goal is \$50,000 and the goal gross is set for \$115,000.

Strategic Planning: No Report

Nominating Committee: Dennis Skayhan asked to suspend the By-Laws to allow Alan Carman to continue as Treasurer for a 4th term. The committee would like to appoint Renee Dietrich as President, Dennis Skayhan as Vice President, Alan Carman as Treasurer, Sherry Cameron as Secretary.

Motion to suspend the By-Laws, Article 4, Section 1, regarding officer term limits was made by Renee Dietrich and seconded by Keith Mooney. Approved.

Nominating Committee (Continued):

Motion to close the nominations for 2020 was made by Keith Mooney and seconded by Alfonso Pena. Approved.

Motion to accept the officer nominations for 2020 was made by Zelda Yoder and seconded by Keith Mooney. Approved. Renee Dietrich, Dennis Skayhan and Alan Carman abstained from voting.

Unfinished Business: None.

New Business:

Proposed Meeting Dates for 2020 were reviewed. Due to the holiday, December 21st will be changed to December 14th.

Motion to approve the Meeting Dates for 2020 with the December date change was made by Alan Carman, and seconded by Keith Mooney. Approved.

Maureen Dolan was recognized for her valued service to the board as her term has expired. She played a key role in the renovations of all three branches and the meeting room commons at the Main Library. She will continue on the Facilities Committee as a community representative.

Motion to adjourn was made by Renee Dietrich and seconded by Dennis Skayhan. Approved.

Respectfully submitted as drafted by Vicky Fuller,

A handwritten signature in cursive script that reads "Sherry Cameron". The signature is written in black ink and is positioned above the printed name and title.

Sherry Cameron
Board Secretary